

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

20th November 2013.

To Members of the Finance and Administration Committee

The next meeting of the Finance & Administration Committee will be held at the above address on Monday 25th November 2013 at 6:00 pm, when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

AGENDA

1. **Apologies for Absence**
To receive and accept apologies for absence.
2. **Declarations of Interest**
To receive declarations of interest in items on the agenda.
3. **Public Participation**
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. **To confirm the Minutes of the Meeting held on**
21st October 2013 (previously circulated).
5. **Financial Reserves 2013-2014**
Referred from the Leisure Committee (min. 182 a.)
To consider a release from the earmarked reserves to replace the Depot Portakabin. (See Clerk's report item 1.)
6. **Budget 2013-2014 - Cost Savings**
To consider the latest revision (v4) of the above. (See Clerk's report item 2.)
7. **Clerk's Report**
To consider items on the Clerk's report not covered elsewhere on the agenda.
8. **Exclusion of the Press and Public (Part II)**
As the following item will consider the terms and conditions of employees of the Parish Council entering a resolution to excluded the press and public may be required, under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100 & 102.
9. **Budget 2013-2014**
To consider a verbal report from the Clerk on business restructuring.