

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

16th April 2013.

To Members of the Finance and Administration Committee

The next meeting of the Finance & Administration Committee will be held at the above address on Monday 22nd April 2013 at 6:00 pm, when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

AGENDA

1. **Apologies for Absence**
To receive and accept apologies for absence.
2. **Declarations of Interest**
To receive declarations of interest in items on the agenda.
3. **Public Participation**
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. **To confirm the Minutes of the Meeting held on 25th February 2013 (previously circulated).**
5. **Henderson Hall - Service Charges**
To consider the report from the Clerk' (See Clerk's report item 1.)
6. **Review of Financial Regulations**
To consider the first draft update of the above.
7. **Budget Monitoring Report**
To consider the budget monitoring report for Q4 2012-2013. (See Clerk's report item 2.)
8. **Clerk's Report**
To consider items on the Clerk's report not covered elsewhere on the agenda.

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