

## Abbots Langley Parish Council

Council Offices  
Langley Road  
Abbots Langley  
Herts  
WD5 0EJ

6th May 2014.

To Members of the Parish Council

The Annual Parish Council will be held at the above address on Monday 12<sup>th</sup> May 2014 at 7:30 pm when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins  
Clerk to the Council

### AGENDA

1. **Election of Chairman**  
To elect a Chairman of the Parish Council for the year 2014-2015.
2. **Declaration of Acceptance of Office by the Chairman**  
To receive the Declaration of Acceptance of Office from the new Chairman.
3. **Apologies for Absence**  
To receive and accept apologies for absence.
4. **Public Participation**  
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
5. **Hertfordshire Police**  
To receive a report from the police (if present).
6. **Declarations of Interest**  
To receive any declarations of interest in items on the agenda.
7. **Election of Vice Chairman**  
To elect a Vice Chairman of the Parish Council for the year 2014-2015.
8. **Appointments to Other Bodies**  
To appoint members to serve on the following outside bodies.
  - Community Centre Management Committee (2)
  - Joint Committee of Parish Councils (1 + Chairman + Clerk)
  - Citizens Advice Bureau (1)
  - Abbots Langley History Society (1)
  - Three Rivers District Council Environmental Forum (3)
  - Parmiters School (1)
  - YMCA Woodlands (2)
  - Abbots Langley Carnival Committee (1)
  - Hertfordshire Police Authority (1)
  - HAPTC (Cllr Owen Roe serving until July 2015)

## Abbots Langley Parish Council

### 9. Election of Committees

To confirm the membership of the following committees:

- Planning & Highways
- Leisure
- Finance & Administration
- Staffing
- Review Panel

### 10. Election of Committee Chairman

To confirm the Chairman of the committees listed above.

### 11. Subscriptions and Corporate Memberships

To consider the enclosed report.

### 12. Direct Debits

To approve by resolution the continuing use of direct debits for payments to the suppliers listed in the Clerk's report. (See Clerk's report item 1.)

### 13. List of Deeds and Property Records in the Custody of the Council & its Solicitors

To consider the enclosed reports. (See enclosed reports and Clerk's report item 2.)

### 14. To confirm the Minutes of the Parish Council Meeting Held on

17<sup>th</sup> February 2014 (deferred from the March Parish Council meeting) & 10<sup>th</sup> March 2014.

### 15. Minutes for adoption

To adopt the following minutes and approve their publication on the Parish Council's website.

- Leisure Committee - 16<sup>th</sup> April 2014
- Finance & Administration Committee - 28<sup>th</sup> April 2014
- Planning & Highways Committee - 19<sup>th</sup> March, 9<sup>th</sup> & 30<sup>th</sup> April 2014

### 16. Annual Parish Meeting 2013-2014

To note the draft minutes for the above meeting held on 5<sup>th</sup> March 2014.

### 17. Calendar of Meetings

To note the change of the Planning & Highways Committee Meeting from 14<sup>th</sup> May to 21<sup>st</sup> May 2014, due to a clash with the rearranged Three Rivers District Council Planning Committee meeting.

### 18. Referred from Finance and Administration Committee - Cheque Signatories

To consider the recommendation from the above committee that the Clerk and Finance Officer be added to the Parish Council's bank mandate as cheque signatories, for operational continuity purposes and to allow access to internet banking for enquiry. (Refer Clerk's report to F&A April 2014, item 4 and minute 409.)

### 19. Youth Connexions - Bicycle Storage Manor Lodge

To consider the request from the above to locate a storage unit on the above site. (See Clerk's report item 3, enclosed plan and report from Youth Connexions).

### 20. Neighbourhood Plan

To consider if members want to progress the above.

### 21. Member Submitted Motion - Councillor Keith Williams

This Council is most concerned that bus tickets are not transferrable across operator. This means that due to the infrequency of service and in order to avoid unnecessary delays, it is necessary for passengers to purchase two single tickets, at greater expense than a return ticket, as return tickets requires the passenger to travel both the outward and return journey with the same operation.

This Council instructs the Clerk to write to Hertfordshire County Council requesting that they give urgent consideration to the introduction of transferable tickets across operators.

### 22. Past Chairman's Report

To receive and consider the Past Chairman's report.

## Abbots Langley Parish Council

### **23. District and County Council Member's Reports**

To consider any reports submitted by members of the above authorities.

### **24. Clerk's Report**

To consider items in the Clerk's report not covered elsewhere on the agenda.

### **25. Monthly Statement of Accounts**

To consider the Monthly Statement of Accounts for March and April 2014 and approve their publication on the Parish Council website.

### **26. Exclusion of the Press and Public (Part II)**

As the following items will consider the early stages of a dispute and terms of a contracts into which the Parish Council may be entering a resolution to excluded the press and public may be required, under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100 & 102.

### **27. Three Rivers District Council - Election Expenses**

To consider a report from the Clerk. (See Clerk's report PII, item 1 and enclosed copy correspondence.)

### **28. Abbots Langley Bowls Club Lease**

To consider a report from the Clerk. (See Clerk's report PII, item 2.)

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