

## Abbots Langley Parish Council

Council Offices  
Langley Road  
Abbots Langley  
Herts  
WD5 0EJ

1st December 2009.

To Members of the Parish Council

The next meeting of the Parish Council will be held at the above address on Monday 7th December 2009 at 7:30pm when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins  
Clerk to the Council

### AGENDA

- 1. Apologies for Absence**  
To receive and accept apologies for absence.
- 2. Declarations of Interest**  
To receive declarations of interest in items on the agenda.
- 3. Public Participation**  
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
- 4. Hertfordshire Police**  
To receive a report from the Police (if present)
- 5. Standards Committee**  
To receive a brief introduction from Mr Malcolm Sniders, Independent Member of the Three Rivers District Council Standards Committee, who has been invited to this meeting as an observer.
- 6. To confirm the Minutes of the Meeting held on 9th November 2009.**
- 7. Minutes for adoption**  
To adopt the following minutes and approve their publication on the Parish Council's website.
  - Planning & Highways Committee - 11th & 25th November 2009.
  - Leisure Committee - 18th November 2009.
  - Finance & Administration Committee - 23<sup>rd</sup> November 2009.

## Abbots Langley Parish Council

### 8. Matters referred from Committees

Finance and Administration Committee - Asset Register

To note recently completed Parish Council Asset Register. (See the Clerk's report item 1.)

Planning and Highways Committee

To note the increase on the Bus Shelters budget line (5420) to £8,000 to allow for the replacement of the bus shelter on the A405 (outside St. Michael's Catholic High School) with a more robust model. HCC will provide a 50% grant. Officers recommend an increase to £8,500 to allow for sufficient funds for other shelter maintenance in the financial year.

### 9. Land Registry

To consider if the Parish Council should register all of its property. (See Clerk's report item 2.)

### 10. Budget 2010/2011

To consider the latest revision of the Parish Council's budget for 2010/2011.

### 11. Environmental Audit

To consider the tender process for an environmental audit. (See Clerk's report item 3.)

### 12. Hertfordshire County Council

To consider the proposed rent increase on Langleybury Playing Fields, deferred from the November Parish Council Meeting.

### 13. Snow and Ice Clearance

To consider the report from the Clerk and advice received from the Parish Council's insurers. (See Clerk's report item 4 & appendix 1.)

### 14. Local Development Framework

To consider the arrangements for the Parish Council to respond to the above. (Deadline: 15th January 2010)

### 15. District and County Council Member's Reports

To consider any reports submitted by members of the above authorities.

### 16. Chairman's Report

To consider the Chairman's report

### 17. Clerk's Report

To consider the Clerk's report.

### 18. Monthly Statement of Accounts

To consider the monthly statement of accounts for November 2009.

### 19. Part II

As the following item will consider the proposals and counter-proposals in contracts that the Parish Council may be entering into and also matters related to a member of staffs employment, a Resolution to excluded the press and public may be required, under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100 & 102.

### 20. Abbots Langley Bowls Club

To note the letter written by the Clerk to the above.

### 21. Staffing Matters

To receive an update from the Clerk on a member of staffs absence.