

## Abbots Langley Parish Council

Minutes of the Leisure Committee Meeting held on Wednesday 14<sup>th</sup> December 2011 at 7.30p.m. at the Council Chamber, Langley Road, Abbots Langley.

Those present:

Chairman:	Councillor Mrs D J Lay
Vice Chairman:	Councillor J Wyatt
Councillors:	Councillor Mrs G Keaveny Councillor K Williams Councillor Miss I V Young
Also Present:	Mr R Smith - Sports Representative Mr C Bromwich - Allotment Representative Mr L Clark - Allotments Representative Mrs S Sanderson - Allotment Representative Mrs J Dugan - Halls Representative
Officers:	Tim Perkins - Clerk to the Council David Abbott - Facilities Manager Mark Ellis - Works Manager

The meeting opened at 7:30 pm.

### **373. Apologies for absence**

Apologies were received, accepted and recorded from Councillors Sara Bedford and David White (both unavailable).

Mr B Crook, Sports Representative, had advised that he would be unable to attend the meeting.

### **374. Declarations of Interest**

Councillors Jane Lay and Gloria Keaveny declared an interest in agenda item 8, Fees and Charges.

Councillor Keith Williams declared an interest in agenda item 9, Budget 2012-2013, specifically the discussion related to the Parish Council's contribution to the Three Rivers District Council play scheme.

### **375. Public Participation**

No members of the public had expressed an interest in addressing the committee.

### **376. Minutes of the Meeting**

It was proposed by Councillor Keith Williams, seconded by Councillor John Wyatt and **RESOLVED** that the minutes of the meeting held on 23<sup>rd</sup> November 2011, copies of which had been sent to all Members of the Parish Council prior to the meeting, be taken as read and were signed by the Chairman as a correct record.

### **377. Reports from the Allotments Representatives**

Jacketts Field - Mrs Sally Sanderson

Nothing to report. The Works Manager confirmed that the water would be turned off on all allotment sites w/c 19<sup>th</sup> December 2011.

Kingsfield - Mr Les Clarke

Nothing to report. The Works Manager confirmed the repairs to the water system would take place when the supply has been turned off for the winter.

Manor House - Mr Chris Bromwich

Nothing to report. The Works Manager confirmed that the tree removed from the allotment gardens had been felled on the advice of the District Council's Arboriculture Officer.

**378. Reports from the Sports Representatives**

Mr Ron Smith

Evergreen FC have secured grant funding to replace the astroturf and fencing. A formal announcement will be made on 16<sup>th</sup> December 2011. The grant funds must be spent by 31<sup>st</sup> March 2012.

The lease is pending completion but an issue with licences issued by Three Rivers District Council has delayed completion. The Clerk is working with Sedgwick Kelly in an effort to get the problems resolved. Councillor Keith Williams asked to be kept updated as he would raise the matter with the District Council if there was not a prompt resolution.

**379. Reports from the Halls Representatives**

Mrs Jayne Dugan

Nothing to report. The Clerk advised that the Managing Trustees of Henderson Hall were arranging a user group meeting for 31<sup>st</sup> January 2012. Invitations had been sent to all the regular hall users.

**380. Fees and Charges 2012-2013**

As a result of the advice from the VAT auditor MuGA bookings now have to have VAT added. Revised rates were agreed, as were rates for Manor House and Henderson Hall pre 08:00 and post 23:00 bookings.

The Clerk and Facilities Manager to check on usage of "£45 bar charge" in Henderson Hall, report back to this committee on any findings.

The Clerk will report to the May meeting of this committee on the MuGA bookings profile and revenue.

It was proposed by Councillor John Wyatt and seconded by Councillor Ivy Young and **RESOLVED** that subject to the above amendments the Fees and Charges for 2012-2013 be recommended by this committee to the Parish Council for approval.

A vote was requested all members were in favour.

**381. Budget 2012-2013**

Members reviewed the pages for which they are responsible in the fourth version of the budget.

Budget 2012-2013 and current year reductions of £500 each in Car Parks Maintenance (7220) and Football Pitches (7226) were agreed. The Clerk advised that he expected to be able to increase various hall hire and bar revenue lines by c.£2,000, pending final review with the Finance Officer and Facilities Manager.

**382. Clerk's Report**

Members noted:

Triple Grass Cutter. Members agreed that the Clerk should write to all football clubs, prior to the start of the grass cutting season, advising of the Parish Council's intention to hold them liable for damage to the grass cutter from metal goal pegs.

Tanners Wood Hall. Members noted the report on caretaking hours and the Clerk confirmed he would report back to the committee.

The Clerk also advised members that as this was the first year of the hall being used the bookings pattern was only emerging. Despite there being up to thirteen bookings a week in the hall over the past few months, from w/c 19<sup>th</sup> December until w/c 9<sup>th</sup> January 2012 there were no bookings, as the users took a break from running classes over the Christmas and New Year period.

Abbots Langley Parish Council

**383. Exclusions of the Press and Public (Part II)**

It was proposed by Councillor Ivy Young and seconded by Councillor John Wyatt and **RESOLVED** that as the following item will consider the terms of contracts that the Parish Council may be entering into, the press and public be excluded from the discussion, under the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, s100 & 102.

**384. Primrose Hill Allotments**

It was proposed by Councillor Keith Williams and seconded by Councillor Ivy Young and **RESOLVED** that the recommended solution proposed by officers (£62,667) be approved.

A vote was requested four members were in favour, one abstained.

Officers will now review the planning permission status, landlord's permissions (the area proposed for the allotments is Three Rivers District Council freehold, leased to the Parish Council) and contractor agreements.

The Clerk will draw members attention to this decision at the next Parish Council meeting.

The meeting closed at 9.30 pm.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_