



## Abbots Langley Parish Council

Members thanked officers for their management and control of costs during the past financial year.

### **651. Internal Audit**

Members considered the interim Internal Audit Report 2009-10.

The Clerk informed members that he had signed off the Bank Reconciliation for the 31<sup>st</sup> March 2010 and would sign off future reconciliations each quarter. Members said that they were happy with this arrangement.

The Clerk informed members that the Finance Officer has prepared the schedule of recurring charges and it will be updated for this year.

Councillor Williams asked the Clerk if the Internal Auditors had received copies of the sales invoices they had requested. The Clerk informed members that he had sent them off and had not heard anything more and he will ask the bookings staff to write the invoice number on booking vouchers in future.

Councillor Morton expressed concern that the new internal auditor 'lives locally', as mentioned in the covering letter sent with the audit report.

The Clerk advised members that he was only relatively local and not someone who lives in Abbots Langley. Stuart Pollard the Managing Director of Auditing Solutions had assured the Clerk that the new auditor was experienced in Local Government. Members would have a further opportunity to discuss this when they reviewed "The Effectiveness of Internal Audit" at their July meeting.

### **652. Insurance**

The Clerk gave members an update on the results of the buildings reinstatement costs survey. He said he felt he had received a thorough report and that the council's properties were now properly insured.

Members considered that the valuation of Henderson Hall looked low and the Clerk said he will check this valuation with the surveyors.

### **653. Parish Council Offices**

Members considered the structural engineers report on the Parish Council Offices.

The Clerk drew attention to the photos and recommendations in the report regarding the bowing of the wall at the gutter line in the old part of the building.

He said that the Works Manager was getting three quotes from specialist building firms for the work and whoever gets the contract will carry out the repairs under a works contract to ensure the work is done to schedule.

The Clerk requested an interim meeting to consider costs, timescales and potential disruption to operations.

### **654. Clerk's Report**

Members considered the section in the Clerk's report regarding gas & electricity costs.

Members want the eco audit to be completed in time for reviewing the gas & electricity contracts for 2011. The Clerk advised members that the audit had been delayed due to the Works Managers absence, but he expected that it would take place during the summer months.

Members considered the section in the Clerk's report regarding the replacement of the Triple Grass Cutter and Transit Van. The Clerk informed members that he will talk to the Chairmen of the Leisure and Finance & Administration Committees before the final decision is made on the replacements.

**Abbots Langley Parish Council**

The meeting closed at 9.16 p.m.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_