

Abbots Langley Parish Council

Minutes of the Finance & Administration Committee Meeting held at 7.30 p.m. on Wednesday 17th December 2008 in the Council Offices, Langley Road, Abbots Langley.

Those Present:

Chairman	Councillor K D Williams
Councillors	Councillor G W Emery Councillor Mrs D J Lay Councillor M T Morton Councillor Miss I V Young (Ex Officio)
Officers:	Mr T Perkins - Clerk to the Council Mrs C Byrne - Finance Officer

The meeting opened at 7:30pm.

361. Apologies for Absence

Apologies were received, accepted and recorded from Councillors Daily and Roe.

362. Declarations of Interest

There were no declarations of interest.

363. To confirm the Minutes of the previous meeting

It was proposed by Councillor Miss Young, seconded by Councillor Emery and **RESOLVED** that the minutes of the meeting held on 24th November 2008, copies of which had been sent to all Members of the Parish Council and which had been adopted by the Council, be taken as read and were signed by the Chairman as a correct record.

364. Matters referred from Parish Council

There were no matters referred from Parish Council.

365. Grants

The Finance Officer presented members with an updated schedule of grant applications received to date.

366. Parish Council Website

The Clerk outlined the key statistics regarding the website to members.

Future plans for the website were discussed which will include pictures of the play areas and a 'What's On' page for events in the Parish to be updated weekly.

367. Credit and Debit Card Processing

The Clerk presented members with a revised costing for Credit and Debit Card Processing based on the preferential rates available through the British Institute of Innkeepers.

It was proposed by Councillor Emery, seconded by Councillor Morton and **RESOLVED** that credit and debit card processing should be introduced from the 1st April 2009.

368. Budget 2009/10

The Clerk presented members with the third working draft of the Budget which incorporated the changes made at the Leisure Committee meeting held on 15th December.

The Clerk outlined the changes which were made to the Play Areas sheet which now shows a spend on equipment for Lemonfield of £44,000 with income of £22,000 from a TRDC grant. Also £8,500 is being transferred into Earmarked Reserves this year and released next year towards the project.

Abbots Langley Parish Council

The Clerk informed members that officers will review the Bar Sales figure at the beginning of January and there is some risk that the income figure in the Budget may need to be reduced.

The Clerk reduced the Interest income figure to £2000 in line with current predictions that there will be further interest rate cuts in 2009.

The Clerk informed members that the net proceeds of the sale of the Old Fire Station, of £85,000, will be held in a Capital Reserve Fund. The spend is being shown as a line on the Administration Budget initially but will be transferred to the relevant cost centre when it is committed to a specific project.

The meeting closed at 8.56 pm.

Signed: _____

Dated: _____