

## Abbots Langley Parish Council

Council Offices  
Langley Road  
Abbots Langley  
Herts  
WD5 0EJ

20th April 2010

To Members of the Finance and Administration Committee

The next meeting of the Finance and Administration Committee will be held at the above address on Monday 26th April 2010 at 7:30pm when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins  
Clerk to the Council

### AGENDA

1. **Apologies for Absence**  
To receive and accept apologies for absence
2. **Declarations of Interest**  
To accept declarations of interest on items detailed on the agenda
3. **To confirm the Minutes of the previous meeting**  
To accept and sign the minutes of the meeting held on 25th January 2010 (previously circulated).
4. **Public Participation**  
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
5. **Grants**  
To receive a presentation from Mr Roger Sands, Capital Appeals Director, Hertfordshire County Scout Council on their grant application.
6. **Budget Monitoring Report**  
To consider the final Budget Monitoring Report for 2009/2010 and the Parish Council's closing position for the financial year.
7. **Internal Audit**  
To consider the interim Internal Audit Report 2009-2010.
8. **Insurance**  
To receive an update from the Clerk on the buildings reinstatement costs survey. (See Clerk's report item 1.)
9. **Parish Council Offices**  
To consider the structural engineers report on the Parish Council offices. (See Clerk's report item 2.)
10. **Clerk's Report**  
To consider items in the Clerk's report, not covered elsewhere on the agenda.