

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

19th January 2010.

To Members of the Finance and Administration Committee

The next meeting of the Finance and Administration Committee will be held at the above address on Monday 25th January 2010 at 7:30pm when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

AGENDA

- 1. Apologies for Absence**
To receive and accept apologies for absence
- 2. Declarations of Interest**
To accept declarations of interest on items detailed on the agenda
- 3. To confirm the Minutes of the previous meeting**
To accept and sign the minutes of the meeting held on 23rd November 2009 (previously circulated).
- 4. Public Participation**
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
- 5. Internal Audit**
To consider matters arising from this committee's discussions on the Internal Audit.
 - a: Insurance (See Clerk's report item 1.)
 - b: Safes (See Clerk's report item 2.)
- 6. Insurance - Rebuilding Costs**
To consider reviewing the rebuilding costs of properties for which the Parish Council is responsible. (See Clerk's report item 4.)
- 6. Grants**
 - a: To consider grant applications for the financial year 2010/2011. (See Clerk's report item 3a.)
 - b: Referred from the Parish Council - To consider the wording on grant award letters. (See Clerk's report item 3b.)
- 7. Legal Advice - Parish Council & Henderson Hall**
To consider the legal advice received on the relationship between the Parish Council and the Managing Trustees of Henderson Hall. (See Clerk's report item 5.)
- 8. Budget Monitoring Report (Q3)**
To consider the budget monitoring report.