

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

15th December 2009

To Members of the Finance and Administration Committee

The next meeting of the Finance and Administration Committee will be held at the above address on Monday 21st December 2009 at 7:30pm when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

AGENDA

- 1. Apologies for Absence**
To receive and accept apologies for absence
- 2. Declarations of Interest**
To accept declarations of interest on items detailed on the agenda
- 3. To confirm the Minutes of the previous meeting**
To accept and sign the minutes of the meeting held on 23rd November 2009 (previously circulated).
- 4. Public Participation**
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
- 5. Budget 2010/2011**
To consider the third pass of the budget for the next financial year. (Note: The third pass budget copy circulated for the Parish Council will be used for this meeting, enclosed is an updated summary page following receipt of a draft Band D base figure.)
- 6. Internal Audit**
To consider matters arising from this committee's discussions on the Internal Audit.
 - a: Insurance (See Clerk's report item 1.)
 - b: Safes (See Clerk's report item 2.)
- 7. Grants**
To receive an update on applications received for grants to be awarded in 2010/2011. (Report will be available at the meeting - closing date for applications 18th December 2009.).
- 8. Clerk's Report**
To consider items in the Clerk's report not covered elsewhere on the agenda.