

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

6th April 2009

To Members of the Finance and Administration Committee

The next meeting of the Finance and Administration Committee will be held at the above address on Monday 20th April 2009 at 7:30pm when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

AGENDA

1. **Apologies for Absence**
To receive and accept apologies for absence.
2. **Declarations of Interest**
To receive declarations of interest in items on the agenda.
3. **To confirm the Minutes of the previous meeting**
To confirm the minutes of the meeting held on 26th January 2009.
4. **Budget Monitoring Report**
To receive an update from the Finance Officer and the Clerk on the closing financial position for 2008/2009.
5. **Grants**
To consider matters related to grant applications for the financial year 2009/10.
 To reconsider the grant application (2) from CAB.
 To consider the grant application (16) from Abbots Langley Gardening Society.
 To consider RAFA's refusal to accept the terms laid out in their grant award for 2009/2010.
6. **Insurance**
To formally note advice from the Finance Officer and the Clerk that the Parish Council's insurance provider should remain as Zurich Municipal.
7. **Internal Audit**
To note the Internal Audit Report for 2008-2009 (interim).
8. **Budget 2010/2011**
To consider the Budget Preparation Schedule for 2010/2011.
9. **Annual Return**
To consider the timetable for submission of the 2008/2009 statutory return.
10. **The Power of Wellbeing**
To consider the report from the Clerk.

Abbots Langley Parish Council

11. Henderson Hall

To consider banking and accounting arrangements for Henderson Hall.

12. Banking Arrangements

To note the update from the SLCC on cheque signing arrangements.

To receive an update from the Finance Officer and Clerk on the arrangements for the Parish Council to accept credit and debit cards.

To receive an update from the Finance Officer and Clerk on the arrangements for the Parish Council to utilise internet banking, for information purposes only.

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