

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

9th December 2008

To Members of the Finance and Administration Committee

The next meeting of the Finance and Administration Committee will be held at the above address on Wednesday 17th December 2008 at 7:30 pm when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

AGENDA

1. **Apologies for Absence**
To receive and accept apologies for absence.
2. **Declarations of Interest**
To accept declarations of interest on items detailed on the agenda.
3. **To confirm the Minutes of the previous meeting**
To confirm and sign the minutes of the meeting held on 24th November 2008.
4. **Matters referred from Parish Council**
To consider any matters referred from Parish Council or other committees.
5. **Grants**
To receive updates form the Finance Officer on grant applications.
6. **Parish Council Website**
To receive a report from the Clerk on the Parish Council Website.
7. **Credit & Debit Card Processing**
To consider if the Parish Council should make arrangements to accept Credit & Debit cards from April 2008 in line with the report presented by the Clerk and the Finance Officer in November.
8. **Budget 2009/2010**
To review progress on production of the 2008/2009 budget.