

# Abbots Langley Parish Council

Council Offices  
Langley Road  
Abbots Langley  
Herts  
WD5 0EJ

23rd April 2008

To Members of the Finance and Administration Committee

The next meeting of the Finance and Administration Committee will be held at the above address on Monday 28 April 2008 at 7:30 pm when your presence is summonsed for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins  
Clerk to the Council

## AGENDA

### **1 Apologies for Absence**

To receive and accept apologies for absence

### **2 Declarations of Interest**

To accept declarations of interest on items detailed on the agenda

### **3 To confirm the Minutes of the previous meeting**

To accept and sign the minutes of the meeting held on 21st January 2008 (previously circulated).

### **4 Matters referred from Parish Council**

### **5 Grants**

a. To consider the updated grant application forms, copies attached. Refer to the Clerks report.

b: To consider grant applications from:

Bedmond Sports and Social Club (£2,000)

The Monday Club (£500)

St Lawrence Church (No application - update only)

*(Would all members please note the papers relating to this item have been circulated to F&A committee members only, due to the large paper volume. If copies are required then please contact the office).*

## **Abbots Langley Parish Council**

### **6 Budget Monitoring Report**

To discuss the major variances shown in the Q4 Budget Monitoring Report.

### **7 Internal Audit**

a: To consider the report from our Internal Auditor.

b: To consider “Reviewing the effectiveness of Internal Audit.”

(See copy article circulated, this is important as failure to carry out this review will result in our accounts being qualified.)

### **8 Statement of Accounts**

To consider approved Statement of Accounts and external auditor comments.

### **9 Clerks Report**

To consider the Clerk's report.