

Abbots Langley Parish Council

Minutes of the Annual Parish Council Meeting held at 7.30 p.m. on Monday 16th May 2011 in the Council Offices, Langley Road, Abbots Langley.

Those Present:

Chairman: Councillor S Giles-Medhurst

Vice Chairman: Councillor K D Williams

Councillors: Councillor S L Bedford
Councillor Mrs J Bowman
Councillor D Croker
Councillor Mrs S Heilling
Councillor J Hill
Councillor Mrs G Keaveny
Councillor Mrs D J Lay
Councillor D J Major
Councillor O Roe
Councillor D White
Councillor J Wyatt
Councillor Miss I V Young

Outgoing Chairman: Councillor L G Lay

Officers: Tim Perkins - Clerk to the Council

Police: PC 2381 Louise Hendry

Also present: County Councillor Paul Goggins

The meeting opened at 7:30 pm.

Councillor Lay as outgoing Chairman opened the meeting.

1. Election of Chairman

It was proposed by Councillor Keith Williams, seconded by Councillor Jeff Hill and **RESOLVED** that Councillor Stephen Giles-Medhurst be elected Chairman for the municipal year 2011-2012. All members present were in agreement.

Councillor Stephen Giles-Medhurst took over as meeting Chairman.

2. Declaration of Acceptance of Office by the Chairman

The declaration of acceptance of Office as Chairman was signed by Councillor Stephen Giles-Medhurst and signed by the Proper Officer of the Council.

Councillor Stephen Giles-Medhurst thanked members for electing him to the office of Chairman. Councillor Stephen Giles-Medhurst also thanked Councillor Lay for his years of service to both the Parish Council and the local community, acknowledging in particular his two periods of office as Chairman of the Parish Council.

3. Declaration of Acceptance of Office by Members

The Clerk confirmed that all members, except Councillor Ms. Belinda Phipps, have submitted their Declarations of Acceptance of Office and that they had been signed by the Proper Officer of the Council.

It was proposed by Councillor Stephen Giles-Medhurst seconded by Councillor Keith Williams and **RESOLVED** that Councillor Ms. Belinda Phipps be permitted to submit her Declaration of Acceptance of Office before the June meeting of the Parish Council. All members present were in agreement.

4. Apologies for Absence

Apologies were, received, accepted and recorded from Councillor Ms. Belinda Phipps (work commitment) and Councillor Sara Bedford (other authority meeting). Councillor Sara Bedford joined the meeting later.

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5. Declarations of Interest

None.

6. Public Participation

No members of the public had expressed an interest in addressing the Parish Council.

7. Hertfordshire Police

PC Louise Hendry was standing in for Sgt. Neil Canning who was not on duty.

There has been a number of thefts of catalytic convertors from vehicles, including one attempted theft in the Manor House car park on the day of the meeting. Number plate thefts are also increasing, anti-tamper kits are available from the police office.

The lady who had been subject to an ASBO, due to inappropriate behaviour in public has returned to the area and has been causing disruption and stealing alcohol from a shop in Katherine Place. Officers are dealing with incidents as they arise.

There has been an increase in vandalism in the area. Significant damage has been caused to the fence around the skate park on the Manor House grounds.

Operations took place following reports of suspicious approaches to children, despite reports in the papers no abductions took place. Schools, parents and relevant authorities were alerted.

Dog fouling on pavements continues to be a problem. PCSOs have been leafleting in the Hamilton Road and Lauderdale Road area.

8. Election of Vice-Chairman

It was proposed by Councillor David White, seconded by Councillor Jeff Hill and **RESOLVED** that Councillor Keith Williams be elected Vice-Chairman for the municipal year 2011-2012.

9. Election of Committees

It was proposed by Councillor Jeff Hill, seconded by Councillor Derryck Croker and **RESOLVED** that members be assigned to committees as detailed below. All members present were in agreement.

Planning & Highways Committee

Councillor Mrs Jean Bowman
Councillor Stephen Giles-Medhurst (ex-officio)
Councillor David Major
Councillor Owen Roe
Councillor David White
Councillor Miss Ivy Young

Leisure Committee

Councillor Sara Bedford
Councillor Mrs Jane Lay
Councillor Mrs Gloria Keaveny
Councillor David White
Councillor Keith Williams
Councillor John Wyatt
Councillor Miss Ivy Young

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Finance & Admin. Committee	Councillor Sara Bedford Councillor Stephen Giles-Medhurst Councillor Jeff Hill Councillor Mrs Jane Lay Councillor Owen Roe Councillor Keith Williams
Staffing Committee	Councillor Sara Bedford Councillor Derryck Croker Councillor Stephen Giles-Medhurst Councillor Mrs Samantha Heilling Councillor David Major Councillor Ms Belinda Phipps
Review Panel	Councillor Mrs Jean Bowman Councillor Derryck Croker Councillor Mrs Samantha Heilling Councillor Jeff Hill Councillor Mrs Gloria Keaveny Councillor Owen Roe Councillor Miss Ivy Young

10. Election of Committee Chairman

It was proposed by Councillor Jeff Hill, seconded by Councillor Belinda Croker and **RESOLVED** that committee chairman be appointed as detailed below. All members present were in agreement.

Planning & Highways Committee	Councillor David White
Leisure Committee	Councillor Mrs Jane Lay
Finance & Admin. Committee	Councillor Keith Williams
Staffing Committee	Councillor Ms Belinda Phipps
Review Panel	Councillor Miss Ivy Young

Councillor Ms Belinda Phipps election as Chairman of the Staffing Committee was subject to her signing the Declaration of Acceptance of Office.

Election of committee Vice-Chairman will take place at the next relevant committee meeting.

11. Appointments to Other Bodies

It was proposed by Councillor David White, seconded by Councillor Hill and **RESOLVED** that the appointments to outside bodies as detailed below be made for the municipal year 2011-2012. All members present were in agreement.

Community Centre Management Committee - Councillors Mrs Gloria Keaveny & John Wyatt

Joint Committee of Parish Councils - Councillors Sara Bedford, Stephen Giles-Medhurst and the Clerk

Citizens Advice Bureau - Councillor Owen Roe

Abbots Langley History Society Councillor Mrs Jane Lay (Councillor Jeff Hill as substitute)

Three Rivers District Council Environmental Forum - Councillors Ms. Belinda Phipps (Councillors Mrs Jane Lay as substitute)

Parmiters School - Councillor Derryck Croker

YMCA Woodlands - Councillors Mrs Jane Lay and Miss Ivy Young

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Abbots Langley Carnival Committee - Councillor Miss Ivy Young
Nash Mills Village Hall - Councillor Mrs Samantha Heilling
Hertfordshire Police Authority - Councillor Owen Roe
HAPTC - Councillor Keith Williams

12. **List of Deeds and Property Records in the Custody of the Council and its Solicitors**

Members noted the above.

The Clerk was asked to check document pack C/2439/11 held by the Parish Council's solicitors as it appears to refer to property outside of the parish.

13. **Subscriptions and Corporate Memberships**

Members noted the above.

14. **Minutes of the Meeting**

It was proposed by Councillor Mrs Jane Lay, seconded by Councillor Sara Bedford and **RESOLVED** that the minutes of the meeting held on 11th April 2011, copies of which had been sent to all Members of the Parish Council prior to the meeting, be taken as read and were signed by the Chairman as a correct record.

15. **Minutes for Adoption**

The following committee meeting minutes were adopted, approved for publication on the Council's website and passed to the committees for resolution.

Planning & Highways Committee - 13th & 27th April 2011

Leisure Committee - 20th April 2011

16. **Member Proposed Motion**

It was proposed by Councillor Stephen Giles-Medhurst, seconded by Councillor Mrs Jane Lay and **RESOLVED** that the Parish Council give delegated authority to the Clerk, following consultation with the Chairman or Vice-Chairman of the Parish Council, to respond on behalf of the Parish Council in a timely and appropriate manner to matters such as bereavements, rather than waiting for consideration at a Parish Council meeting.

17. **NALC Legal Briefing (L02-11) Members Standards**

Members noted the above.

18. **NALC Policy Consultation (P09-11) - Inland Waterways**

Members noted the above and referred it to a future meeting of the Planning and Highways Committee for consideration.

19. **District and County Council Member Reports**

County Councillor Paul Goggins

No report.

District Councillor Sara Bedford

Advised members that residents would be receiving leaflets outlining the new waste collection arrangements that come into effect from 13th June 2011.

District Councillor Keith Williams

Advised members that District Councillors Mathew Bedford, Stephen Giles-Medhurst and Paul Goggins had been re-elected at the 5th May 2011 elections. Councillor Helen Lehrle was newly elected to the Primrose Hill ward.

Outline planning permission has been granted for 425 dwellings and a hotel on the Leavesden Park site, further permission will be required before construction work commences.

20. **Outgoing Chairman's Report**

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The Outgoing Chairman has attended the following events.

13th May 2011 - 1st Abbots Langley (3rd North Watford) Scout Group AGM.

The Chairman thanked members for their support during this and his previous term of office as Chairman and also for their kind thoughts during his recent illness.

21. Clerk's Report

Members noted the following items which were not covered elsewhere on the agenda.

- TRDC - Affordable Housing Supplementary Planning Document
- New Members Information
- Power of Wellbeing Training
- Staffing Committee
- New Employee
- Grant - Thanks from Bedmond Sports and Social Club
- Office Copies
- Diary Dates
- Absence from Office

22. Monthly Statement of Accounts

It was proposed by Councillor Jeff Hill and seconded by Councillor Keith Williams and **RESOLVED** that the Statement of Accounts for April 2011 as notified to the Council be approved and published on the Parish Council's website.

Cheque 4839 (raised but not signed) to be approved, when signed.

23. Exclusion of the Press and Public (Part II)

It was proposed by Councillor Miss Ivy Young and seconded by Councillor Sara Bedford and **RESOLVED** that as the following item may consider the early stages of a legal dispute, the press and public be excluded from the discussion, under the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, ss100 & 102.

24. Indemnity Claim

Members noted the Clerk's report and asked for an update as the matter is progressed by the Parish Council's insurers.

The meeting closed at 8:17 pm.

Signed: _____

Dated: _____