

Abbots Langley Parish Council

Minutes of the Annual Parish Council Meeting held at 7.30 p.m. on Monday 10th May 2010 in the Council Offices, Langley Road, Abbots Langley.

Those Present:

Chairman	Councillor L Lay
Councillors	Councillor Mrs S Bedford Councillor C Daily Councillor G W Emery Councillor J Hill Councillor Mrs D J Lay Councillor D J Major Councillor M T Morton Councillor Ms B Phipps Councillor O Roe Councillor K D Williams Councillor D White Councillor J Wyatt

Officers: Tim Perkins - Clerk to the Council

Police: Sergeant 1275 Neil Canning

Also present: County Councillor Paul Goggins

The meeting opened at 7:30pm.

1. Election of Chairman

It was proposed by Councillor Major, seconded by Councillor Emery and **RESOLVED** that Councillor Lay be elected Chairman for the year 2010/2011.

Members offered their thanks to Councillor Major for his service to the Parish Council and the community during his year as Chairman of the Parish Council.

2. Declaration of Acceptance of Office by the Chairman

The declaration of acceptance of Office as Chairman was signed by Councillor Lay and witnessed by the Proper Officer of the Council.

Councillor Lay thanked members for electing him as Chairman, noting it was 23 years since he first served on the Parish Council, he also thanked Councillor Major for all his hard work during the past year, this was supported by all members.

3. Apologies for absence

Apologies were received, accepted and recorded from Councillor Miss Young (other meeting).

4. Hertfordshire Police

Officers and PCSOs ensured there was a presence at polling stations on 6th May. There was only one minor incident outside one station, youths were moved on. The Community Safety Day, supported by the emergency services was held at the Baptist Church on Saturday 8th May, this was well attended.

Speed checks continue, three motorists were issued with tickets following an operation on Bedmond Road. Officers and PCSOs are also providing high visibility speed checks and words of advice to deter speeding.

Operations are ongoing to catch offenders responsible for vandalism at Leavesden Country Park. A further incident of vandalism has taken place.

An arrest followed the aggravated taking of a vehicle and subsequent damage to five resident's vehicles, the offender was remanded in custody for multiple offences.

Further operations are taking place to stop the sale of alcohol to minors, including test purchasing.

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Officers did attend an incident at The Retreat and will advise Councillor White of the outcome.

Officers will be on duty on Friday 11th June on the evening before the carnival, as this has previously been a time when anti-social behaviour takes place.

5. Declarations of Interest

None.

6. Election of Vice Chairman

It was proposed by Councillor Lay, seconded by Councillor Morton and **RESOLVED** that Councillor Stephen Giles-Medhurst be elected Vice-Chairman for the year 2010/2011.

7. Appointments to Other Bodies

Community Centre Management Committee - Councillors Williams & Wyatt
Joint Committee of Parish Councils - Councillors Mrs Bedford, Lay and the Clerk
Citizens Advice Bureau - Councillor Roe
Abbots Langley History Society Councillor - Mrs Lay or Lay (as substitutes)
Three Rivers District Council Environmental Forum - Councillors Mrs Lay, Ms. Phipps
Parmiters School - Councillor Roe
YMCA Woodlands - Councillors Lay and Miss Young
Abbots Langley Carnival Committee - Councillor Miss Young
Nash Mills Village Hall - Councillor Morton
Hertfordshire Police Authority - Councillor Roe
HAPTC - Councillor Williams

It was proposed by Councillor Major, seconded by Councillor Emery and **RESOLVED** that the appointments to outside bodies as detailed above be made for the council year 2010/2011.

The Clerk will follow up and report back on the advice from Standards for England on members interests, when serving as trustees on outside bodies.

The Clerk will investigate the current status of both the Solly Trust and Francis Coombe Trust.

8. Election of Committees

It was proposed by Councillor Williams, seconded by Councillor Wyatt and **RESOLVED** that the agenda be varied to include the appointment of committee Chairman in this agenda item, as is usual practice of this Council. Item was omitted in error by the Clerk.

Planning & Highways Committee	Councillor Lay Councillor Major Councillor Morton (Chairman) Councillor Roe Councillor White Councillor Miss Young
Leisure Committee	Councillor Mrs Bedford Councillor Daily Councillor Giles-Medhurst Councillor Mrs Lay (Chairman) Councillor White Councillor Williams Councillor Wyatt Councillor Miss Young

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Finance & Admin. Committee	Councillor Emery Councillor Hill Councillor Mrs Lay Councillor Morton Councillor Ms Phipps Councillor Roe Councillor Williams (Chairman)
Staffing Committee	Councillor Mrs Bedford Councillor Major Councillor Ms Phipps (Chairman) Councillor Roe Councillor Williams Councillor Miss Young
Review Panel	Councillor Mrs Bedford (Chairman) Councillor Daily Councillor Giles-Medhurst Councillor Hill Councillor Roe Councillor Miss Young

It was proposed by Councillor Williams, seconded by Councillor Mrs Bedford and **RESOLVED** that members be assigned to committees as detailed above and that the Chairman of committees will be as recorded.

Nomination of committee Vice-Chairman will take place at the next relevant committee meeting.

9. List of Deeds and Property Records in the Custody of the Council & its Solicitors

Noted with thanks to Ann Morton and the Clerk for their work over the past few years to improve the management of these records.

10. Payments of Corporate Subscriptions and Memberships

Members asked that the International Tree Foundation subscription not be renewed and the subscription to the Local Council Review reduced to two copies (office and members reference) at the next renewal.

The Clerk advised that the subscription to the British Institute of Innkeepers was entered into as it gave the Parish Council access to significantly better credit card processing rates than those generally available.

11. Vehicle Asset Register

Noted.

12. Minutes of the Meeting

It was proposed by Councillor Major, seconded by Councillor Lay and **RESOLVED** that the minutes of the meeting held on 12th April 2010, copies of which had been sent to all Members of the Parish Council prior to the meeting, be taken as read and were signed by the Chairman as a correct record.

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13. Minutes for Adoption

The following committee minutes were adopted, approved for publication on the Council's website and passed to the committees for resolution.

Planning & Highways Committee - 14th & 28th April 2010

Leisure Committee - 21st April 2010

Finance and Administration Committee - 26th April 2010

The Chairman moved discussion of the adoption of the minutes of the Staffing Committee meeting of 12th April 2010 to be included in the confidential discussion, under agenda item 19.

14. Langleybury Playing Fields - HCC

It was proposed by Councillor Williams and seconded by Councillor Mrs Bedford and **RESOLVED** that the Parish Council should agree to Hertfordshire County Council's final rental offer of £1170/pa for five years, from 29th September 2009.

A vote was requested and members present agreed unanimously.

The Clerk was asked to write to the County Council to confirm the decision and to note the Parish Council's view that this increase was inappropriate, given the 0% rise in Council Tax. The Clerk was asked to copy correspondence to both County Councillor Goggins and Hayward.

15. Past Chairman's Report

Councillor Major as past Chairman thanked all members that attended the Chairman's Reception in April. During the previous month the Chairman had attended.

18th April - Scouts St George's Day Parade @ Christ Church St. Albans Road.

27th April - Scouts AGM @ Hunton Bridge Scout Hall

The past Chairman thanked last year's Vice-Chairman, all members and the Parish Council's staff for supporting him during his year as Chairman.

16. Clerk's Report

Members noted the items on the Clerk's report not covered elsewhere on the agenda.

17. Monthly Statement of Accounts

It was proposed by Councillor Wyatt and seconded by Councillor Mrs Bedford and **RESOLVED** that the Statement of Accounts for April 2010 as notified to the Council be approved.

Members asked that a discussion on the purchase order process be referred to the Finance and Administration Committee for discussion.

The Clerk was unaware of any problems with the process, he reviewed the purchase orders raised on an almost daily basis and asked members to be specific in what areas they wanted to review. No members had raised any issues with the process in the recent past.

18. Exclusion of the Press and Public (Part II)

It was proposed by Councillor Mrs Lay and seconded by Councillor Bedford and **RESOLVED**, that as the following item dealt with staff terms and conditions of employment the press and public be excluded from the discussion, under the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, ss100 & 102.

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19. Staffing Matters

- a. Members asked that the minute 611 of the Staffing Committee meeting held on 12th April, be referred back to the committee for review.
- b. Members asked that the Clerk review use of the word “delegation” in the minutes and the referred job description.
- c. Members noted the Clerk’s report.
- d. Members agreed with this action. A resolution was not passed, the Clerk will seek this at a future meeting.

The Clerk advised members that he would call a Staffing Committee meeting, before the Parish Council meeting on 14th June.

The meeting closed at 8.42p.m.

Signed: _____

Dated: _____