

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

5th May 2009

To Members of the Parish Council

The Annual Parish Council meeting will be held at the above address on Monday 11th May 2009 at 7:30pm when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

AGENDA

1. **Election of Chairman**
To elect a Chairman of the Parish Council for the year 2009/2010.
2. **Declaration of Acceptance of Office by the Chairman**
To receive the Declaration of Acceptance of Office from the new Chairman.
3. **Apologies for Absence**
To receive and accept apologies for absence.
4. **Hertfordshire Police**
To receive a report from the police (if present).
5. **Declarations of Interest**
To receive any declarations of interest in items on the agenda.
6. **Election of Vice Chairman**
To elect a Vice Chairman of the Parish Council for the year 2009/2010.
7. **Past Chairman's Report**
To receive and consider the Past Chairman's report.
8. **Appointments to Other Bodies**
To appoint members to stand on the following outside bodies.
 - Community Centre Management Committee (2)
 - Joint Committee of Parish Councils (2 + Chairman + Clerk)
 - Citizens Advice Bureau (1)
 - Abbots Langley History Society (1)
 - Three Rivers District Council Environmental Forum (1)
 - Parmiters School (1)
 - YMCA Woodlands (2)
 - Abbots Langley Carnival Committee (1)
 - Nash Mills Village Hall (1)
 - Hertfordshire Police Authority (1)
 - HAPTC (1)

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9. Election of Committees

To confirm the members of the following committees

- Planning & Highways
- Leisure
- Finance & Administration
- Staffing
- Review Panel

10. Deeds in the Custody of the Council & its Solicitors

List attached.

11. To Consider the Payments of any Subscriptions and Corporate Memberships

List attached.

12. To Confirm the Minutes of the Parish Council Meeting held on

6th April 2009.

13. Minutes for adoption

To adopt the following minutes and approve their publication on the Parish Council's website.

- Planning & Highways Committee 8th & 22nd April 2009
- Leisure Committee 15th April 2009
- Finance & Administration Committee 20th April 2009

14. Annual Parish Meeting

To advise the Clerk of any amendments to the minutes of the meeting held on 1st April 2009. These will require formal approval at the Annual Parish Meeting in 2010.

15. Matters referred from Committees

Matters referred from the Finance and Administration Committee

- a. Budget Preparation Schedule (Refer to Clerk's report 1a.)
- b. Annual Return and Variation of the Meetings Calendar (Refer to Clerk's report 1b.)
- c. The Power of Wellbeing (Refer to Clerk's report item 1c.)
- d. Cheque Signatories & Internet Banking (Refer to Clerk's report item 1d.)

16. Clerk's Report

To receive and consider the Clerk's report.

17. Diary Date

Members are asked to note that the annual bowls match v. Abbots Langley Bowls Club is scheduled for Monday 1st June at 6:15pm.

18. Correspondence

To note the response from Hertfordshire Highways to the Clerk's letter of 8th April, concerning road markings on Old Mill Lane and Bridge Road, Hunton Bridge.

The Abbots Langley and Bedmond branches of the WI have written to the Parish Council to thank them for the grants awarded.

19. Monthly Statement of Accounts

To approve the monthly Statement of Accounts for April 2009.

20. Part II

As the following item will consider the proposals and counter-proposals in contracts that the Parish Council may be entering into, a resolution to excluded the press and public may be required, under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100 & 102.

21. Property Portfolio (Refer to Clerk's report tem 2.)

To receive a report from the Clerk on matters related to the lease negotiations for Hillside Hall.