

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

7th May 2008

To Members of the Parish Council

The Annual Parish Council meeting will be held at the above address on Monday 12th May 2008 at 7:30pm, when your presence is summonsed for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

AGENDA

1. **Election of Chairman**
To Elect a Chairman of the Parish Council for the year 2008/2009
2. **Declaration of Acceptance of Office by the Chairman**
To receive the Declaration of Acceptance of Office from the new Chairman
3. **Apologies for Absence**
To receive and accept apologies for absence
4. **Hertfordshire Police**
To receive a report from the police if present
5. **Declarations of Interest**
To receive any declarations of interest in items on the agenda
6. **Election of Vice Chairman**
To elect a Vice Chairman of the Parish Council for the year 2008/2009
7. **Appointments to Other Bodies**
To appoint members to stand on the following outside bodies.
 - Community Centre Management Committee (2)
 - Joint Committee of Parish Councils (2 + Chairman + Clerk)
 - Citizens Advice Bureau (1)
 - Abbots Langley History Society (1)
 - Three Rivers District Council Environmental Forum (1)
 - Parmiters School (1)
 - YMCA Woodlands (2)
 - Abbots Langley Committee (1)
 - Nash Mills Village Hall (1)
 - Hertfordshire Police Authority (1)
 - HAPTC (1)

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8. Election of Committees

To confirm the members of the following committees

Planning & Highways
Leisure
Finance & Administration
Staffing
Review Panel

9. Calendar of Meetings

To Agree the Calendar of Meetings (previously circulated)

10. List of Deeds in the Custody of the Council

Lists attached - Documents held at solicitors and documents held in office.

11. To Consider the Payments of any subscriptions and corporate membership

List Attached

12. To sign the minutes of the previous meeting

To confirm and sign the minutes of the meeting held on 14th April 2008

13. Minutes for adoption

To receive and adopt the minutes of the following Meetings

Staffing Committee held on 17th March 2008
Planning & Highways Committee held on 16th April 2008
Leisure Committee held on 23rd April 2008
Finance & Administration Committee held on 28th April 2008
Planning & Highways Committee held on 30th April 2008

14. Clerk's Report

To receive and consider the Clerk's report.

15. Monthly Statement of Accounts

To receive and approve the accounts for April 2008

16. Past Chairman's Report

To receive and consider the Past Chairman's report.

17. Part II

It may be decided, by resolution, that the press and public be excluded from the discussion about the following item, under the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, ss100 & 102.

18. Clerk's Probationary Period

To receive a report from the Chairman of the Staffing Committee and the Leader of the Council.